

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Clare Wiggins	Telephone number: 0113 535 1237	
Subject²:	Request for use of affordable housing commuted sums grant funding for use at Leonora House, Railway Street, Burmantofts and Richmond Hill to assist in the delivery of a 100% affordable scheme of 58 new homes for social rent		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The decision has been taken by the Chief Officer Asset Management and Regeneration to approve and grant authority for:</p> <ul style="list-style-type: none"> a) The spend of affordable housing commuted sums grant funding up to £670,000 to support the delivery of a 100% affordable scheme by 54North Homes of 58 new homes for social rent at Leonora House, Railway Street, Burmantofts and Richmond Hill and; b) The Council to enter into a grant agreement and nominations agreement with 54North Homes on the terms set out in this report. 		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The decision to approve the use of affordable housing commuted sums grant funding has been taken to support the delivery of a 100% affordable scheme of 58 new homes for social rent at Leonora House, Railway Street in the Burmantofts and Richmond Hill ward.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	<p>The use of commuted sums for such a scheme is appropriate under planning regulations and the scheme will provide a much needed contribution to affordable housing supply in the city against a current need figure of 1,230 as set out in the Strategic Housing Market Assessment.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>If affordable housing commuted sums were not made available to support this scheme it would be considered to be unviable by the developer within their approved payback period and would impact the delivery of affordable homes.</p>
Affected wards:	Burmantofts and Richmond Hill
Details of consultation undertaken⁴:	Executive Member Cllr Lennox - 5th February 2024
	Ward Councillors Burmantoft and Richmond Hill ward members are supportive of the scheme.
	Chief Digital and Information Officer ⁵ N/A
	Chief Asset Management and Regeneration Officer ⁶ Affordable Housing Delivery Board – 02/02/24
	Others N/A
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Clare Wiggins; Principal Regeneration Officer</p> <p>Anticipated timescales set out in attached report.</p>
List of Forthcoming Key Decisions⁷	Date Added to List:- 26 th January 2024
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	If Special Urgency Relevant Scrutiny Chair(s) approval	
	Signature	Date
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call-in	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰	
	Angela Barnicle Chief Officer Asset Management and Regeneration	
	Signature	Date
		22 March 2024

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.